



## Application Instructions

1. Application must be filled out by the applicant. Please type or print clearly.
2. All requirements must be met and all information must be completed in order for the application to be considered.
3. Enclose with your application **one letter of reference sealed in a separate envelope** from a union leader who is familiar with your achievements and abilities. Instruct your reference to sign his/her name across the seal of the envelope.  
**Applications without sealed letters of reference will not be considered; do not send letter of reference separately.**
4. Attach an essay of about 500 words describing how this award will assist you in expanding your union leadership skills and achieving your career goals within the labor movement. **Applications without essays will not be considered; do not send essays separately.**
5. Review and complete the application checklist and sign the certification on the last page of this application.
6. Retain a copy of the completed application for your files.

## Estimated Financial Need

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|--|---------------------|----------|
| ◆ List the total anticipated amount you will need for the year. Include the cost of tuition and expenses such as books, transportation and housing as appropriate.   | Tuition/Course Fees | \$ _____ |
|  | Travel              | \$ _____ |
| ◆ List the financial programs in which you will be participating or have applied for, such as partial scholarships provided by the school, government, your union or other group.<br><i>Describe other expenses:</i> _____ | Other Expenses      | \$ _____ |
| Source: _____  | Minus               | \$ _____ |
| Source: _____  | Minus               | \$ _____ |
| ◆ List funds you will receive from any other source.   | Minus               | \$ _____ |
| ◆ Calculate the new amount you will need by subtracting your funding (from financial aid and any other sources listed above) from your total amount needed.  | Net Amount Needed   | \$ _____ |

*We understand that in some cases you cannot be sure of final amounts, therefore simply make your best estimate.*

Please provide any additional information that you believe would be helpful to the Scholarship Committee in assessing your personal or financial need.

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## Activities/Awards

Please provide information that you think may demonstrate your union leadership skills and potential. Attach additional sheets if needed.

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Please provide information on any special honors or awards you have received.

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Please provide information on extracurricular union or other volunteer activities in which you have participated.

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## Essay

**Note: The quality and relevance of your essay will be one of the top determining factors for earning this scholarship award.**

Please submit an essay of approximately 500 words addressing how this award will assist you in achieving your union career goals and developing your union leadership skills. And explain how your leadership goals and aspirations will strengthen the labor movement. In your essay describe your relationship with unions and the labor movement, and how it has personally affected your life. Highlight any challenges you have encountered as a woman and/or person of color. Keep in mind the focus of this scholarship award program—to assist in the development of diversified union leadership, a leadership which reflects the current and future membership of organized labor.

## Letter of Reference

Please include one sealed recommendation letter from a UNION LEADER who is familiar with your achievements and abilities and can speak to your union leadership potential. Instruct your reference to sign his/her name across the seal of the envelope. Also instruct your reference to include his/her contact information (address/phone #). **Applications without sealed letters of reference will not be considered.**

## Mentoring Program

To support a stronger and more diverse labor movement, Union Privilege has developed a mentoring program to help women and people of color become more effective union leaders. Interested in being matched with a union leader to participate in a special mentoring program? If so, complete the attached Mentoring Program Application Form and send with your scholarship application package. (Note: this is an **optional** part of the Scholarship Application.)

The Union Plus Education Foundation Scholarship Program is sponsored in part by Union Privilege. Union Privilege supports a range of membership services, including the Union Plus Education Services Program, which provides information about scholarships, loans, planning tools and financial aid counseling. Information about the Education Services Program may be found at [www.unionplus.org/education](http://www.unionplus.org/education).

## Certification

I, the undersigned, certify that all of the information I have included in and with my application is true. I understand that if I am selected for an award, I may be required to submit proof of my union membership and of my acceptance to or enrollment in an accredited college, community college, university, trade school, course, seminar or training program. I understand that if I am selected for an award, official verification will be required of my completion of the course(s), seminar(s) or training program(s) on which the award is based. I agree that if I am selected for an award, my name, photograph, and/or essay may be used for publicity purposes with no additional compensation by the sponsors of this scholarship program. I also certify that I have read and understand the information above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Applications must be postmarked by May 30, 2009**

**Mail to:** Union Leaders of the Future Scholarship  
c/o Union Privilege  
P.O. Box 34800  
Washington, DC 20043-4800

## Important Information

- ▶ When submitting your application, include your **sealed** letter of reference and your essay.  
**Applications without this information will not be considered.**
- ▶ If you wish to receive confirmation of receipt of your application, send a self-addressed, **stamped postcard** along with the application.
- ▶ The Union Leaders of the Future Scholarship **cannot** provide any information on the status of the applications. **Please do not call.**
- ▶ **Only scholarship recipients will be notified.** A list of scholarship recipients will also be provided to international unions. All notifications will be sent on **July 7, 2009**, and any recipients not heard from in 30 days will be contacted by telephone.
- ▶ Applications **must** be signed in order to be considered.

## Checklist & Certification

Use this checklist to complete your application. All materials must be submitted with this application. ***Materials sent separately will not be considered. Your application will not be considered if it is incomplete.***

- ▶ **Complete all sections** of the application.
- ▶ **Letter of Reference.** One **sealed** recommendation letter. Instruct your reference to sign his/her name across the seal of the envelope. **Send the letter with the application in order to be considered.**
- ▶ **Essay.** The essay must be sent with the application in order to be considered.
- ▶ Retain a copy of the completed application for your files.
- ▶ Enter your last name in the top right corner box of the front of the application.
- ▶ **Mentoring Program. (optional)** If interested, complete this form and send with your scholarship application package.



**List three specific goals you would like to accomplish in a mentoring relationship.** (example: To better understand the inner-workings or “politics” at the upper leadership level of my union.)

1.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**In order to further your goals, what types of skills or areas of focus would you like your union leader mentor to have?  
Select all that apply:**

Civil, Human & Women’s Rights

Contract Negotiations

Grievances/Arbitration

Union Organizing

Political Education

Health Care

Labor Law

International Labor/Global Economy

Other: \_\_\_\_\_

Other: \_\_\_\_\_

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